

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHAPPARAL METROPOLITAN DISTRICT

HELD
March 18, 2016

A regular meeting of the Board of Directors of the Chapparral Metropolitan District was held on March 18, 2016, at 3:00 p.m. at the offices of Community Resource Services located at 7995 E Prentice Ave, Suite 103E, Greenwood Village, CO 80111. The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Garry Cornish; President
Gerald Weaver; Vice President
Tom Lash; Secretary/Treasurer
James Neumann; Assistant Secretary

Absent was Director Steve Cooper, whose absence was excused.

Also in attendance were:

Angie Kelly; Community Resource Services of Colorado, LLC
Rolayne Sellers; Chapparral Resident
Ken Brunk; Chapparral Resident
Dan Hartman; Chapparral Resident
Terri Lash; Chapparral Resident

CALL TO ORDER:

Director Cornish noted that a quorum of the Board was present, and called the meeting to order at 3:02 p.m.

AGENDA:

The Agenda was presented, as posted, no items were added or deleted.

**PREVIOUS MEETING
MINUTES:**

The Board reviewed the minutes of the regular meeting held on February 9, 2016 and the continued meeting held on February 12, 2016. After review of the minutes Director Weaver moved that the Board approve the meeting minutes as amended. Upon second by Director Cornish, a vote was taken and the motion carried unanimously.

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FINANCIAL/ MANAGEMENT ITEMS:

Payment of Claims – Ms. Kelly presented a register that reflected payment made to FitTurf on 2/9/16. This was the reduced check for treatment costs given the lower tree inventory. Also presented was a register that reflected payments to be made. A question was raised about the \$90 invoice for FitTurf. The previous check should have covered this expense with no additional invoice needed. Ms. Kelly will review with FitTurf before the check is distributed. Also in question was the check amount for the Director payments. The question was raised regarding payment for the meeting on February 9, 2016 and the continued meeting on February 12, 2016: should this be considered one meeting payment since it was a continuation? Ms. Kelly will verify that statute allows the Board to decide how they would like to distribute this check amount. Given the mentioned changes; Director Lash moved to ratify the payments totaling \$5,113.25 less the \$90 for FitTurf and pending the \$798.80 Director check amount by checks #3117- #3128. Upon a second by Director Weaver, a vote was taken and the motion carried unanimously.

Cash Position & Financial Statements: Ms. Kelly presented the District's Cash Position & Financial Statements dated March 9, 2016. No questions were presented by the Board.

2015 Audit Exemption Application: Ms. Kelly presented and the Board reviewed the 2015 Audit exemption application as completed by CRS. No questions were presented. Director Lash moved to accept the 2015 audit exemption as prepared. Upon a second by Director Neumann, a vote was taken and the motion carried unanimously.

AGREEMENTS/ CONTRACTS:

Antenna Lease Payment Report: Ms. Kelly presented the latest income report, which reflects cellular antenna lease payments received by the District through February 29, 2016. The total of lease payments received in 2016 thus far is \$24,107.25.

Tree Inventory: A tree inventory was prepared by FitTurf and distributed to the Board. No discussion followed.

Concrete Bids: 3 bids were presented to add concrete behind the diving board at the pool. The Board felt the scope of work was inconsistent among bids and asked that the 3 bids be reviewed with the contractors and presented to the Board at the next meeting.

DISCUSSION REGARDING ENTRANCE PROJECT:

Review Bids: Bids were reviewed by the Board as they were submitted from contractors following the bid request published on

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February 18, 2016. Director Weaver moved that a recess be called to allow for open discussion with the attending residents regarding this project. Upon a second by Director Neumann, a vote was taken and the motion carried unanimously.

After completion of discussion, Director Weaver moved to return from recess. Upon a second by Director Neumann, a vote was taken and the motion carried unanimously.

Discussion of Notice of Award: In the absence of Director Cooper, no action will be taken on this topic.

Discussion of Necessary Approvals: In the absence of Director Cooper, no action will be taken on this topic.

PUBLIC COMMENT:

Comments regarding the entrance project were consistent among the attending residents and two requests were made. The first request of the Board is to investigate the cost of the project without guard houses in the medians. The second request of the Board is to add more landscaping to entrance area for better coverage. The Board agreed to investigate both of these items before proceeding with a final decision.

Also requested was to link the website for Chapparral Metro District and the Chapparral HOA. Ms. Kelly will investigate getting this done.

An email was sent to Director Neumann regarding the gate at the pool area. There is no requirement from ACWWA to have a closed gate at the entrance of the parking area for the pool. It was also noted that the Fire Department said modification was needed to comply with a change in code. Ms. Kelly will contact a contractor who can outline the necessary changes and provide a price to fix the gate as it is not currently working.

DIRECTORS' ITEMS:

It was also noted that the Election to be held on May 3, 2016 is cancelled. The deadline for self-nomination forms was February 26, 2016 and the deadline for write-in candidates was February 29, 2016. No more persons came forward than were open positions on the Board and therefore, the election was cancelled.

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INFORMATIONAL ITEMS:

The HOA has decided to hold meetings every other month. The calendar for attendance will have to be reconfigured and will be redistributed at the next meeting.

ADJOURNMENT:

There being no further business to come before the Board, Director Neumann moved to adjourn the meeting. Upon a second by Director Lash, a vote was taken and the motion carried unanimously. The meeting was adjourned at 5:10 p.m.

Respectfully submitted,



Secretary for the Meeting