

**MINUTES OF A REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
CHAPPARAL METROPOLITAN DISTRICT  
HELD MARCH 12, 2024**

A regular meeting of the Board of Directors of the Chapparral Metropolitan District was held on Tuesday, March 12, 2024, at 3:00 p.m.

<https://us06web.zoom.us/j/86938479596?pwd=WDFIR3pOV0VCZ3Jlc1Y2SUthdTdRZz09>

Meeting ID: 869 3847 9596 Passcode: 920485 Telephone: 1 720 707 2699

The meeting was open to the public.

**ATTENDANCE:**

In attendance were Directors:

Jim Noon, President  
Roger Bane, Vice President  
Michelle Bates, Treasurer  
Jamie DeBrosse, Secretary  
Travis Terwilligar, Assistant Secretary

Also in attendance were:

Sue Blair, Rhonda Bilek and Carlos Karr; Community Resource Services of Colorado, LLC

**CALL TO ORDER:**

Director Noon noted that a quorum of the Board was present, and called the meeting to order at 3:04 p.m.

**AGENDA:**

There were no new disclosures. The Board approved the agenda as presented.

**PUBLIC COMMENT:**

No public comment.

**POOL REPORT:**

There was no pool report.

**MEETING  
MINUTES:**

Approval of Meeting Minutes: The Board of Directors reviewed the minutes of the February 13, 2024, meeting. Director Bates moved to approve the minutes as presented. Upon second by Director DeBrosse, a vote was taken, and motion carried unanimously.

**FINANCIAL MATTERS:**

Payment of Claims: Ms. Blair presented the current payment of claims in the amount of \$6,524.31 with auto payments of \$4,003.45 totaling \$10,527.76. Director Bates moved to approve the claims as presented. Upon second by Director DeBrosse, vote was taken, and motion carried unanimously.

Cash Position Summary Dated March 8, 2024, and Unaudited Financial Statements for the Period Ended February 29, 2024: Ms. Blair reviewed the cash position and unaudited financial statements. Director Bane moved to accept the cash position and unaudited financial statements, upon second by Director Bates, vote was taken, and the financials were accepted.

Antenna Lease Payment Report: Ms. Blair reviewed the report with the Board.

**MANAGEMENT ITEMS:**

Update on the City of Centennial Large Community Grant Proposal: Mr. Arreola-Karr presented the outline of the proposal and asked for comments and changes. The projects to be presented to the grant committee are a bench with cover for the tennis court and a viewing area with a picnic table and umbrella. After discussion the Directors requested two picnic tables and no umbrellas. Mr. Arreola-Karr informed the Directors that he has received a meeting invitation from the City of Centennial to meet with the Grant committee to present the projects. Reiterated that the District will need to obtain 2-3 bids and the application must be submitted by April 2, 2024. Director Bates motioned to move forward with the Grant, upon second by Director Bane, vote was taken, and motion carried unanimously.

**DIRECTOR ITEMS:**

Director Reports

Discussion on a Small Freezer and Outdoor Ping-Pong Table for the Pool Area: The reason for the freezer is to have frozen treats that can be purchased from the lifeguards. Ms. Blair mentioned that the lifeguard purchases the products and then sells them, with the proceeds being split between the lifeguards. The Board requested CRS to reach out to Front Range Recreation to find out how they determined the pricing of the freezer treats. And noted that if the district feels this is being abused, can remove the freezer.

The Board discussed several areas where the ping-pong table could be located, and where it could be stored during non-season use. A decision was made to set up a time to visit the pool to look at the areas suggested. Director Bane withdrew his motion to approve.

Discussion on Adding Lighting Behind the Letters on the Signs at the Entrances: Director Bane that the light behind the letters on the monuments are individual lights lighting up the individual letters. The current lights are not weatherproof and were not designed to be in outdoor weather conditions. The new LED are for outside use and will be installed at the west entrance in a couple of weeks. The total amount to light up both entrances is estimated to be \$2,000.00. Director DeBrosse motioned to approve the cost and

installation of the new LED lights, upon second by Director Bane, vote was taken, and motion carried unanimously.

Consider the Quote for Two Sets of Net Posts to be Purchased from Game-Set Match: Director Bates presented the information about how the net posts work and how they are held in place due to the tennis court are built on the water tanks. This needs to be done before the tennis courts are resurfaced. The price does not include the welding cost because ACWWA needs to approve the welding technique and company. Director Bates motion to approve the purchase of the net posts with the labor and installation not to exceed \$2,000.00. Upon second by Director DeBrosse, vote was taken, and motion carried unanimously.

**INFORMATION ITEMS:**


HOA attendance schedule: The calendar was reviewed, and no changes were needed.

Saturday, May 18 is the annual HOA dumpster day, CRS was requested to inform Aspire.

A request was made to change the time of the meetings to 2:00 p.m. going forward. Director Bates motion to approve the time change, upon second by Director DeBrosse, vote was taken, and motion carried unanimously.

**ADJOURNMENT:**

There being no further business to come before the Board, the meeting was adjourned at 4:12 p.m.

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Secretary for the Meeting