

## RECORD OF PROCEEDING

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF:

#### CHAPPARAL METROPOLITAN DISTRICT

HELD TUESDAY, FEBRUARY 13, 2025

#### ATTENDANCE

The special meeting of the Board of Directors of the Chapparral Metropolitan District, Arapahoe County, Colorado was called to order on the day shown above by Director Noon in accordance with the laws of the State of Colorado. The following Directors were present:

Jim Noon, President  
Roger Bane, Vice President  
Jamie DeBrosse, Secretary  
Travis Terwilligar, Director

Absent was Director Bates, whose absence was excused.

Also present were:

Carlos Arreola-Karr and Rhonda S. Bilek; Community Resource Services of Colorado, LLC

#### CALL TO ORDER

A quorum of the Board was present, and the meeting was called to order at 2:00 p.m.

#### AGENDA

There were no disclosures. The Board approved the agenda as presented.

#### MINUTES

The Board of Directors reviewed the minutes of the January 14, 2025, meeting. Director Bane moved to approve the minutes as presented. Upon second by Director Terwilligar, a vote was taken, and motion carried unanimously.

#### PUBLIC COMMENT

There was none.

#### FINANCIAL MATTERS

- a. **Payment of Claims:** Mr. Karr reviewed the claims. The Directors asked CRS to check on electrical invoices, and the director's checks. Director Bane moved to approve the claims with the addition of the 2<sup>nd</sup> invoice from Law Electric. Upon second by Director Terwilligar, vote was taken, and motion carried unanimously.
- b. **Cash Position Summary Dated February 7, 2025, and Unaudited Financial Statements for the Period Ended January 31, 2025:** Mr. Karr reviewed the cash position and unaudited financial statements with the Board. Director Noon asked to have the January Aspire charge reviewed. The unaudited financials were accepted.
- c. **Antenna Lease Report:** Mr. Karr reviewed the antenna lease report.

## MANAGEMENT ITEMS

- a. **Look-Ahead Schedule:** Mr. Karr reviewed the 2025 schedule.
- b. **Review and Consider Approval of the 2025 Annual Matters Resolution:** Director Terwilligar moved to approve the resolution as presented. Upon second by director Bane, a vote was taken, and the motion carried unanimously.

## DIRECTORS ITEMS

- a. **Director Reports:** Director Terwilligar updated the Board software and the camera monitoring system.
- b. **Discuss Replacement of Existing Wireless Gateway to a Generation III for Communication with New Continental Cloud Based MVP Software:** The vendor will not support the current software used for communication with the gate. Known as 'end-of-living' software. E-Tek System provided a proposal to replace the existing wireless gateway with a Generation II that will allow it to communicate to the new Continental Cloud Base MVP software. After discussion Director Terwilligar moved to approve E-Tek System proposal of \$1601.03 this is with no sales tax. Upon second by Director Bane, a vote was taken, and the motion carried unanimously.

Director Terwilligar reviewed the proposal from Thesan Systems for the installation of the cameras, electrical, materials and equipment. All the work is being conducted on ACWWA property, and no permits were noted in the contract, Director Terwilligar will confirm with ACWWA. Director Terwilligar moved to approve the proposal as presented, upon second by Director DeBrosse, a vote was taken, and motion carried unanimously.

- c. **Review and Consider Approval of Prince Tree Services Proposal for Removal of Tree:** After reviewing the Board approve the service.

## INFORMATION ITEMS

- The Board reviewed the 2025 HOA attendance schedule.

## ATTORNEY ITEMS

There were none.

## OTHER BUSINESS ITEMS

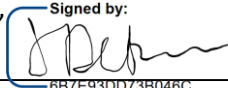
- Director DeBrosse updated the Board on the pool house. General Industrial Flooring requires a deposit of half of the proposal, CRS will have an accountant issue the payment of \$4467.00. The Board continued to discuss the different components of the project. Director DeBrosse will move forward with the purchases and working with the contractors. The Board approved an additional \$11,000. Director DeBrosse motioned to approve the additional cost, upon second by Director Bane, vote was taken, and the motion carried unanimously.
- Mr. Karr reminded the directors of the deadline for the self-nomination is February 28.
- The insurance claim for the damage fence is still in process
- Director Bane will reactivate the process of widening the road at the entrance to the pool area.
- Community event for the Grant received needs to be coordinated, Mr. Karr will work with the City and District.
- March 17 pool repairs and maintenance and coordination with contractors.
- Suggesting that the \$6,000 from the HOA be used toward the pool house upgrades, Mr. Karr will forward the requested details on how the Metro District will use the funds.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 3:09 p.m.

Respectfully submitted,

Signed by:

A handwritten signature in black ink, appearing to be "J. De..." with a flourish at the end. The signature is enclosed in a blue rectangular box with rounded corners.

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Secretary for the Meeting